



EL PASO COUNTY SHERIFF'S OFFICE - CIVIL SERVICE COMMISSION

REGULAR MEETING:

This meeting is subject to the Texas Open Meetings Act. All matters listed on the Agenda may be discussed in executive session at the option of the Civil Service Commission and following verbal announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

AGENDA

DATE: Monday, November 7, 2011
TIME: 1:30 P.M.
PLACE: DETENTION FACILITY
601 E. OVERLAND
CESAR ARREOLA BRIEFING ROOM
POSTED: Wednesday, 11/02/2011 – 1:30pm

NOTICE TO THE PUBLIC:

The EPSO Civil Service Commission will give you the opportunity to address them on a particular item listed on this agenda prior to proceeding with the official business at hand. Please inform the secretary prior to the start of the meeting which item(s) you wish to address and a sign-in sheet will be given to you. Time limit will be three (3) minutes but may be extendable upon a majority vote.

1. OPEN MEETING:
2. ESTABLISH QUORUM:
3. PUBLIC COMMENTS:

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4. APPROVAL OF MINUTES:

October 3, 2011.

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5. ITEM

**Notify the Commission of the Sheriff's decision regarding the non-disciplinary grievance as filed by Detention Officer Y. Campos.
Submitted by: Melissa Carrillo, Human Resources**

6. ITEM

Discuss and take appropriate action on the request from employees listed on the back-up to be recipients of donated vacation leave.

Submitted by: Melissa Carrillo, Human Resources

7. ITEM

Discuss and take appropriate action regarding calendar of proposed Civil Service meetings for FY2012 (October 2011 through September 2012).

Submitted by: Melissa Carrillo, Human Resources

8. ITEM

To discuss and take appropriate action to adopt Grievance form for the Sheriff's Office Civil Service.

Submitted by: Melissa Carrillo, Human Resources

9. ITEM

Discuss and take appropriate action regarding additional language to Civil Service Rules Chapter 10, section 5.

Submitted by: Melissa Carrillo, Human Resources

10. ITEM

ADJOURNMENT.
